

Minutes of July 30th 2015 Regular LEPC Meeting

The Victoria (LEPC) Local Planning Committee met on July 30th at the Victoria Office of Emergency Management classroom, located at 205 N Bridge St, Victoria, TX 77901. Robbie Kirk (LEPC Chair) called the meeting to order at 10:02am. A quorum was met. Minutes from the past meeting and a copy of the revised Bylaws were handed out. Introductions were made.

Minutes were approved by John Crews and seconded by O.C. Garza. Minutes were accepted.

The newly revised bylaw were reviewed, discussed and approved with suggested changes. Some of the changes included are as followed:

- The Bylaws committee added a mission statement
- Article II
 - Section 6 number of meetings held during a year is two instead of four.
 - Section 7 needs to be changed that a regular meeting may be conducted without a quorum however, items requiring a vote may not be approved.
- Article III
 - Section 3 Terms of office was changed to “Terms of Officers shall be for a period of two years.
 - Section 7 will be changed to reflect that the Victoria County financial system will take care of the financial support given by companies to the LEPC. If monies needed to be spent the committee will approve.
- Article V
 - Section 4 was changed to two (2) meetings instead of three (3) Each agency my appoint an alternate.
- Final Rules
 - MSDS needs to be changed to SDS
 - Level 1 contributor needs to be changed to Extremely Hazardous Materials
 - New Levels might need to be identified

John Crews suggested we invited the media to attend the meetings. Robbie Kirk stated that the Victoria Advocate had been invited but has not attended. Discussion was held on how to get the public more involved and to make them understand what an LEPC is.

LEPC monies were discussed. Some companies will not be able to donate as much as others. Agencies should be recognized by donation amounts. LEPC monies will not be merged to the general funds. LEPC will have control of the LEPC monies. Reallocation of funds needs to be identified in case the LEPC is dissolved.

O.C. Garza questioned the budget and suggested that a financial subcommittee be added to include five members.

Some items suggested to receive monies included public awareness i.e. brochures, pamphlets, printing supplies and reverse 911 system.

John Crews suggested that the LEPC work with a grant writer. Waiting until funds come in to start requesting funding assistance was discussed.

Agenda item # 6 was discussed. It was discussed that the LEPC and OEM work closer together on items.

It was suggested that the LEPC reach out for funds, and visit other LEPC for their financial support structure.

Robbie suggested the LEPC incorporate changes into the bylaws for review at the next meeting.

MPO was discussed, and encourage to attend, by LEPC members.

John Crews suggested that the LEPC make a statement about the Haz Mat routes.

Lee Cantu provided a presentation exercise held at his industrial complex.

O.C. Garza stated the public education subcommittee was meeting and for everyone to expect changes.

Taner Drake, Victoria Fire Department Chief stated VFD is available for coordination with companies and there Haz Mat response programs.

Meeting was adjourned at 11:10 am July 30th, 2015