



Minutes of July 21, 2011  
Members (Source TDEM SERC approved Membership list May 7, 2009)

<b>Victoria LEPC Approved Members</b>	<b>Present</b>	<b>Not Present</b>
Adam Hernandez, Invista	x	
Alex Camacho, TxDPS		x
Bill Reichert, Enterprise Transportation	x	
Brenda Rosbottom, LEPC Secretary	x	
Charmelle Garrett alt B. Ure		x
Chuck Huff, UPR		x
Donald Pozzi, County Judge		x
Dr. Bain Cate, Victoria County, alt D. Gonzales	x	
Elgin Janssen, AEP Texas		x
Harold Irwin, TSA-S	x	
Jeb Lacey, Victoria Emergency Management Coord.	x	
John Crews, Ron Brown Company	x	
John Wallace, DeTar, alt S. Reagan Lisa Price	x	
Linda May, American Red Cross	x	
Kyle Copeland, Garner Environmental		x
Marc Hinojosa, Victoria Emergency Mgmt	x	
Melody Lytle, GCRPC, alt E Moya	x	
O.C. Garza, City of Victoria, J Sourdellia	x	
Pedro Amador, TxDPS		x
Randy Bena, TxDot		x
Rex Mayes, Texas Parks & Wildlife, alt R Harryman	x	
Richard McBrayer, Asst EMC	x	
Robbie Kirk, LEPC Chairperson	x	
Robert Weaver, INEOS		x
Roger Smith, LEPC Vice Chairperson	x	
Ron Leach, VISD, alt A. Gonzales-Sherman	x	
Roy Boyd, VPD alt J Turner	x	
Royce Crysups, Coletto Creek Power		x
Sean Kennedy, Victoria County	x	
T. Michael O'Connor, Vct County, alt D. Canfield Tucker		x
Taner Drake, VFD Chief, alt T Hunter, M Belt	x	
Ron Pray, Victoria Fire Marshall, alt D. Phillips C.Bonuz		x

**Call to Order, Welcome, and Introduction of Members**

LEPC Chairman Robbie Kirk called the meeting to order at 10:05 a.m., welcomed the group and thanked members for their attendance due to the short notice of meeting as a quorum was necessary on agenda item 3.

### **Approval of Minutes**

Mr. Kirk asked for a motion to approve April 21, 2011 minutes. John Crews motioned, and Linday May seconded. All approved.

### **HMEP Grant Application**

Mr. Kirk stated that Jeb Lacey, Richard McBrayer and Brenda Rosbottom discussed the submission for the HMEP 2012 grant. After reviewing the application, public outreach was no longer an eligible project. Mr. Lacey stated the grants are more competitive and the DHS/FEMA is making grants more performance based. LEPC members reviewed the handout listing authorized planning expenditures/projects. After review of 2011 awarded grants, CFS studies and emergency drills and exercises testing emergency preparedness plans were selected; therefore conducting an emergency drill and exercise would be best for our community to test our plans. Victoria LEPC has already conducted a Commodity Flow Study in 2009. Victoria Fire Department is currently working on a Threat and Hazard Risk Analysis specific to Victoria. Mr. Lacey suggested we pursue HMEP 2012 funds for a tabletop, functional and full scale exercise to test plans in conjunction with Victoria Fire Department, Law Enforcement and other agencies. Mr. Lacey noted that onsite incident management, emergency public information warning, and hazmat response would be three of the components tested in these exercises. These would be three separate exercises conducted October 2011 through September 2012. Mr. Lacey obtained an estimate cost of these exercises between 55,000 and 60,000. It may be in the best interest to go out for bids if application is approved. LEPC members discussed what types of incidents and agencies to be involved in these exercises. Mr. Crews suggested that the schools be included in this exercise especially Shelter in Place (SIP). Angie Gonzales-Sherman noted that the schools have plans for SIP and practiced annually but definitely be included in exercises. Mr. McBrayer suggested a sub-committee be formed to discuss potential exercise components and participants. Mr. Kirk asked for a motion to approve submission of HMEP Grant, Jeb Lacey motioned and Roger Smith seconded. All approved. Mr. Kirk asked a show of hands who would like to serve on the subcommittee and Adam Hernandez, Office of Emergency Management, Roger Smith, Harold Irvin, Angie G. Sherman, Bill Reichart, and representatives from Victoria Fire and Police would serve on subcommittee that will basically choose exercise objectives and scenario for HMEP grant. LEPC members are always welcome for input.

### **Other Business**

Mr. Kirk discussed the current SERC Approved list and that a letter should be sent to those who are not attending or are not sending alternates asking if they would like to be removed or replaced. Mr. Lacey suggested reviewing the by-laws prior to sending letter. Ms. Rosbottom, Mr. Lacey and Mr. Kirk will work on SERC letter.

With no other business, meeting adjourned at 10:35 A.M.