



To: All Personnel	From: Captain Charles Williamson
Date: 01/30/2025	Re: SRO Vacancy

**THE VICTORIA COUNTY SHERIFF'S OFFICE
THE COUNTY OF VICTORIA IS AN
EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.**

POSITION: SCHOOL RESOURCE DEPUTY

General Duties:

Carry out the law enforcement function, in strict compliance with the policies and procedures of the agency;
Provide general law enforcement services to those within the jurisdictional limits of the agency;
Preserve public peace;
Protect life;
Protect property;
Prevent crime;
Protect the constitutional rights of all persons encountered or arrested;
Provide equal protection for all;
Arrive to work at a specified time in full regulation uniform, unless otherwise instructed;
Maintain a clean and professional appearance while on duty;
Complete, and turn in before the end of each tour of duty, all reports and necessary paperwork;
Establish and maintain positive, effective working relationships with co-workers, supervisors, other agencies, and the public;
Establish and maintain liaison with local, county, state, federal agencies, and public officials; &

Specific Duties:

The primary tasks of School Resource Officers are:
Safety of students and staff on school
Enforcement of State Laws.



Respond to reports of criminal or suspicious activity without unnecessary delay
Patrol and inspect the campus where assigned
Investigate and complete reports in a timely manner

Insure that security needs for campus athletic events and other activities are coordinated with the school and properly addressed.

Appear in court and assist in the prosecution of violators

Any other additional duties as assigned by supervisors.

Required Knowledge, Skills, and Abilities:

Possess a valid Texas Driver License

Be a licensed peace officer with TCOLE

Hold certification as a School Resource Officer through the National Association of School Resource Officers or the ability to successfully obtain NASRO certification within 12 months of appointment

The sheriff or his designee for cause may waive any requirement

This position is considered "Essential Personnel", who are subject to respond during emergencies including, but not limited to, natural and /or man-made disasters.

CHAIN OF COMMAND:

This position reports and is accountable to the SRO Sergeant.

Salary: \$25.31 - \$27.39

Closing Date: Noon, 02/14/2025

Submit applications to Captain Charles Williamson in Administration. Application packets being submitted by VCSO personnel must include:

- Completed supplemental application
- Resume
- TCOLE training record
- Promotion Transfer Eligibility form (containing supervisor and/or division captain approval / recommendation)